

To: CIOs
cc: Chief Architects

NASCIO is expanding its Enterprise Architecture Maturity Model initiative. Per the cover letter sent earlier this month, NASCIO will help 12 sites conduct enterprise architecture assessment exercises with on-site assistance this year. These self-assessments can be applied to enterprise architecture programs at both the state and territory levels. The metric that will be used is the current release of the NASCIO Enterprise Architecture Maturity Model (EAMM). These exercises will provide participating sites with a baseline maturity level and insights for moving to the next level. We anticipate that the learnings gained by NASCIO will assist in further development of the NASCIO Enterprise Architecture Program, insuring it is aligned with state needs.

Aggregated EAMM results will be available publicly only in summary form. No ranking of states will be made through these exercises.

Scheduling these visits will be rather aggressive as we are committed to completing all 12 visits by August of 2004. Therefore, we are looking for a response by January 15th, 2004 from those sites that are interested.

The *NASCIO Team* that will visit the participating sites will include 2 NASCIO staff, and 2 state representatives. State representation on the teams is very important in providing the state to state collaboration and information sharing that occurs as part of the EAMM self-assessment process.

As we plan for these site visits we are soliciting participation from our membership in this program. Depending the level of response we receive we will apply a set of selection criteria to select which sites will participate this year. The following questions are intended to assist you as you consider participating in this self-assessment.

- 1) Do you have a formal enterprise architecture program?
- 2) Is your EA program at a state of development where you feel an EAMM self-assessment exercise would be beneficial in further developing scope and content (refer to the EAMM – attached)?
- 3) Do you have available personnel to fully participate in this program? [Note: Previous participants committed approximately 150 total hours shared across 12 to 15 people (i.e., approximately 10 to 12 hours per individual). The site visit was day and a half. See Assessment Process - attached]
- 4) Are you able to provide support to NASCIO to help defray assessment team travel costs (up to a maximum of 50% of the air travel and hotel expenses for members of the team)?
- 5) Subsequent to the EAMM self-assessment at your site, could you provide a representative (from your site's staff) to participate in one or two later site visits as a *NASCIO Team* member?

- 6) What would be the optimal time of year for your participation in an EAMM self-assessment?

Thank you for your consideration. We look forward to hearing from you.